

Individual Schedule Checklist

Individual Schedules provide the sequence of activities and information on:

- **What** activities will occur?
- **When** the activities will occur?
- **Where** the activities will happen?

First identify the activities/subjects that you will put on the schedule?

Then use the following checklist to individualize the schedule for your student?

<p>1. What is the student's visual recognition stage?</p> <ul style="list-style-type: none"> <input type="checkbox"/> Objects <input type="checkbox"/> Pictures/photos <input type="checkbox"/> Icons <input type="checkbox"/> Text <input type="checkbox"/> Combination <input type="checkbox"/> Other _____ 	<p>5. Who will be responsible for setting up the schedule?</p> <ul style="list-style-type: none"> <input type="checkbox"/> Teacher <input type="checkbox"/> Educational assistant <input type="checkbox"/> Student <input type="checkbox"/> Peer <input type="checkbox"/> Other _____
<p>2. What will be the length of the schedule?</p> <ul style="list-style-type: none"> <input type="checkbox"/> 1 activity at a time <input type="checkbox"/> 2-3 activities <input type="checkbox"/> Half day sequence <input type="checkbox"/> Full day sequence <input type="checkbox"/> Other _____ 	<p>6. Who will manipulate the schedule?</p> <ul style="list-style-type: none"> <input type="checkbox"/> Teacher <input type="checkbox"/> Educational assistant <input type="checkbox"/> Student <input type="checkbox"/> Peer <input type="checkbox"/> Other _____
<p>3. What will the schedule look like?</p> <ul style="list-style-type: none"> <input type="checkbox"/> Top to bottom <input type="checkbox"/> Left to right <input type="checkbox"/> Right to left <input type="checkbox"/> Other _____ 	<p>7. How will the schedule be manipulated?</p> <ul style="list-style-type: none"> <input type="checkbox"/> Carry items <input type="checkbox"/> Match items <input type="checkbox"/> Point to items <input type="checkbox"/> Other _____
<p>4. Where will the schedule be located?</p> <ul style="list-style-type: none"> <input type="checkbox"/> On/in desk <input type="checkbox"/> In transition area(s) <input type="checkbox"/> Portable <input type="checkbox"/> Locker <input type="checkbox"/> Other _____ 	<p>8. How will the concept of "finished" be indicated?</p> <ul style="list-style-type: none"> <input type="checkbox"/> "All done" pocket/container <input type="checkbox"/> Move items to specified area <input type="checkbox"/> Check off <input type="checkbox"/> Highlight or cross off completed activities Other _____